

TALLAHASSEE SERINAS BOOSTERS CHAPERONE POLICIES

The following policies were adopted by the Board of Directors of the Tallahassee Serinas Boosters on October 3, 1989, for the safety and well-being of all swimmers, modified April 27, 2003 per City of Tallahassee mandate.

1. Chaperones must be parents of swimmers or must be approved by the Board. There will be a chaperone in every room with swimmers on all out-of-town meets.
2. Per city mandate, rooming chaperones must be the same gender as the athletes (female). Males may NOT serve as room chaperones for female athletes.
3. Chaperone Credit: Up to \$12.50 per night for non-driving room chaperones, and up to \$25.00 per night for room chaperones that provide a vehicle, not to exceed the cost of the meet.
4. Chaperones will refrain from smoking in enclosed areas (cars, hotel rooms, pool areas, etc.) when traveling with the swimmers.
5. Chaperone Responsibility: Supervise and be of service to the girls for the entire trip. Chaperone responsibilities do not end until the team has returned to town and the swimmers are reunited with a guardian. This includes: making sure seat belts are worn at all times, remaining with the girls at the hotel, attending the meet, helping put up hair, helping put on makeup and assisting with headpieces prior to competition, going to meals with the team, etc. The chaperone is expected to remain with the swimmers at all times during the trip. In the event of an emergency, a chaperone accompanies and stays with the swimmer at the health facility.
6. Chaperone permission is required for a swimmer to leave the group at any time. Each swimmer must have a buddy at all times, and never go anywhere alone. Chaperones must know where their swimmers are at all times.
7. Head Chaperone Responsibility: Accounting for team monies and expenses (getting receipts), checking in and out of the hotel, providing team food as needed, and collecting money from each person for this expense, choosing restaurants within the swimmers' budgets, assisting coaches in keeping the meet moving smoothly, and keeping the information folder nearby in case of an emergency.
8. Drivers for out-of-town meets should arrive at the departure point with a full tank of gasoline. The team will purchase gasoline needed during the trip. When drivers arrive back in Tallahassee, they will fill the tank and turn the receipt into the team Treasurer as soon as possible for reimbursement.
9. All meet related expenses of chaperones (tolls, gas, hotel costs, etc.) except food will be paid by team members attending that meet.
10. A meet information sheet will be sent home on Monday prior to departure. If you need information prior to that time, please call the Booster President.
11. All chaperones will be required to sign an agreement stating that they understand their responsibilities and will abide by all policies for the well-being of the swimmers.

(Read policies, print full name, apply signature and date. The signed copy will be maintained in the official team files.)

CHAPERONE AGREEMENT

I, _____, have read the chaperone policies and agree to follow them for the safety and well-being of the swimmers.

Signature: _____ Date: _____