

SUMMATION OF ADULT TRAVEL/MEET RESPONSIBILITIES

Head Coach (Karen Norris)

■ Resolution of any issues that a parent or team member encounters that they feel cannot be resolved with the responsible Coach.

Meet Coach(s)

- Coaching the swimmers.
- Coordination with meet officials regarding the meet schedule.
- Coordination with Head Chaperone to relay any necessary information pertaining to the meet, including meals, schedule changes, etc.
- Maintaining the meet schedule.
- Resolution of any issues that arise on the meet that cannot be resolved by the Head Chaperone.

Head Chaperone

- Coordination with Coach(s) and other Chaperones regarding schedule, accommodations, reservations, or changes.
- Maintaining team funds and collecting receipts for gas and hotel, etc.
- Making sure that all swimmers are leaving Tallahassee and returning to Tallahassee for parent pick up with their assigned Chaperone/Driver, UNLESS the swimmer's parent signs them out following the conclusion of the meet (awards ceremony). Swimmer then becomes the responsibility of the parent.
- Additional responsibilities as described under "Chaperone".

Chaperone

- Coordination with Head Chaperone to maintain schedule and obtain current instructions.
- Seeing to the safety and needs of their assigned swimmers at all times. This includes making sure that swimmers are following their coach's instructions, are behaving appropriately at all times, are in bed on time, refraining from sweets and carbonation before and during competition, up on time, knoxed and ready on time, dressed appropriately, to the pool on time, resting between competition, supporting/ cheering for their teammates, adequately applying sunscreen, eating and drinking, in their necessary suit and headpiece on time, that suits and headpieces are properly cared for during the meet, and that head pieces are returned. This is a LOT of responsibility and coordination. (Think 'Brady Bunch on a bad day'.)
- Maintaining a "Buddy System" between their swimmers at all times. **No swimmer should be anywhere, at any time, by themselves.** The chaperone must always know the whereabouts of their assigned swimmers. Swimmers are not permitted to wander the hotel or meet area.

Traveling Parent

- Making their own reservations and accommodations for travel, hotel, food, etc.
- Coordination with Head Chaperone to stay up to date on schedule changes and team activities.
- Traveling Parents cannot remove their child from the meet, team or their assigned chaperone's responsibility prior to the conclusion of the meet and the awards ceremony. Swimmers will remain with the team and return to Tallahassee for parent pick up at the designated location UNLESS signed out with Head Chaperone by parent following the awards ceremony.

Poor conduct will not be tolerated at practice, competition or any team function. Acting or speaking out in public against/to a coach, chaperone or team member will not be tolerated and may result in your removal from the meet and/or suspension from the team at the coach's discretion. This includes swimmers, chaperones and any family members.

I have read and understood the above information.

Parent(s) Signature: _____